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SENT VIA EMAIL

May 14, 2015

Yolanda A. Cruz
President
Municipal Employees Federation (MEF)
AFSCME Local 101

LaVerne Washington
President
Confidential Employees' Organization (CEO)
AFSCME Local 101

RE: Return-to-Work Process

Dear Yolanda and LaVerne:

As discussed during the AFSCME negotiation session on April 24, 2015, this letter is to confirm that the City's Return-to-Work Coordinator(s) will provide employees represented by MEF and CEO with MEF and CEO contact information when they are being engaged in the interactive process. Additionally, MEF and CEO contact information will be included in written communications to employees who are being engaged in the interactive process prior to the employee being separated pursuant to the Leaves provisions contained in the MOA.

Please let me know if you have any questions.

Sincerely,



Jennifer Schembri
Interim Director of Employee Relations

c: Charles Allen, Business Agent, AFSCME